

**John P Larkin Country Club**  
**Board of Directors Meeting Minutes**  
**May 1, 2023 at 6:00pm**

**Present:** A. Keating, R. Hingston, B. Hingston, R. White; B. Taft absent.

**Call to Order:** A. Keating called the meeting to order at 5:57pm.

**Approval of Minutes 04/17/2023:** R. Hingston motioned to approve the previous minutes from April 17, 2023 with B. Hingston seconding. Motion passed.

**Clubhouse Report with Trent:**

Good start to the season. 9 new member singles, 4 new couples, and new grand member, all new/non-renewal members had joined in the past week. Inquiry regarding non-members purchasing a shed rental for their cart, which R. Hingston noted is ok as long as they pay the shed fees. Trent noted the August 13th tournament, Summer Shoot-out, is currently scheduled for a Sunday, 27-hole tournament; wondering if moving to a Saturday would be more profitable. Private party inquiry was emailed in to rent the clubhouse for an event on Saturday the 12th of August. R. Hingston noted he would have to look into sales of the Sunday tournament versus a Saturday one to see if the change would be profitable, it has always just been on a Sunday which is why it had stayed on that day, but open to further discussion.

No specific needs at the moment that can't be ordered on Amazon or at Aubochons. Happy to have open conversation when there is something larger needed for the clubhouse, happy to communicate.

R. Hingston motioned to approve Trent's Clubhouse report with B. Hingston seconding. Motion Passed.

**Grounds Update from Cody:**

Everything is going well. Mowed the greens and rolled them to keep in shape. Practice green bunker has been redone and looks much better.

- Pump Status- 3 hours on the runtime of the jockey pump itself, so looks like it hasn't been run much. Noted that it is not even big enough to truly backup the main pump function. Irrigation running to capacity, but jockey pump may be an emergency back up if something major was to fail.
- Temp Greens- Greens on 3 and 8 now open.
- Dave Bernathy's last day was the past weekend, and a new worker has started.
- Spraying has begun on the course. Would like to needle-tine the greens in the next week, shouldn't interfere with any play at all, no one should even notice. Been receiving a lot of compliments on the opening conditions.
- Next big project will ideally be the bunker repairs, still in the fall, the first load of bunker sand has been donated anonymously. A. Keating would like to set a timeline about getting all the bunkers repaired/improved over the next few years.
- Cart paths- getting a load of hardpack soon, 3 hill drives are the worst.

B. Hingston motioned to approve the Grounds report with R. Hingston seconding. Motion Passed.

**Treasurer's Report:**

- Balances: Operating- \$38,816.58; Sustaining Members- \$6,302.94; Capital \$5,045.93-\$400 went in last week, based on a percentage usually, can change with a Board vote, used to do \$2 per walkup golfer once a month.
- Bob and Art met on Friday, carried over the financial spreadsheet from last year to see month to month/year comparisons.
- Looked into the Water Sewer bills. The Town Manager was able to provide bills from previous years, similar to within the hundreds at the same time last year, so not a large increase as previously discussed at last meeting.
- Mower bills were paid off, bills are being paid in a timely manner, some earlier than due dates, but all done and won't risk any interest penalties for late payments, etc.

R. Hingston motioned to approve the Treasurer's report with R. White seconding. Motion Passed.

## **Clubhouse Report**

- Tournament set-up/sports committee- Opening tournament plans will be finished this week, committee has done some work in regards to format, nothing fancy, just a casual, fun tournament. Not sure who the whole group is on the Sports Committee, Ryan thinks Woodbury or Vesper will hopefully take the lead with the sports committee. Heard rumor that Men's League will be taken care of, but not 100% on details yet.
- Staffing- This weekend on Saturday may have a new summer help come in to shadow and train during the tournament with Brooke who is coming back. Trent will also be good for training. Olivia is coming back as well, so will have 4 returning inside staff returning. Once the summer staff is here Ryan will go over how to build the out schedule with Trent to book in the summer work to ensure coverage. Not confirmed when the new summer staff is coming in, will depend on their school schedules.
- Trent is doing a great job, wanting to take on more and willing to learn more. Will talk more at the June meeting like a review for Trent.

R. White motioned to approve the Clubhouse Report with B. Hingston seconding. Motion Passed.

## **Superintendent Report:**

- Bo absent, no update, but Bob noted that he and Cody are in good communication on a regular basis, no concerns.

## **Communications**

- Web/marketing updates- Trent was given the social media and email passwords to assist with daily communications. He is doing a fantastic job at regular social media posts showcasing the course and boosting the activity, which in turn will help create a larger audience and more traffic at the course. Been very positive so far.
- Anything fellow board members would like posted, on the website, etc, please feel free to forward over!

B. Hingston motioned to approve the communications report with R. Hingston seconding. Motion Passed.

## **Presidents Report**

- MAHHC Update- Will participate again in the health program, will write a check for \$3,000. When employees come to the club they will get ½ price greens and carts up to the \$3,000 dollar amount. If/when that amount is used up, MAHHC would likely add-on to keep account through the season. Employees will be allowed 1 guest per round at the same rate as well. Ryan has set up a profile for MAHHC so that the sales can be fully tracked. MAHHC, in return, has asked that we participate in their wellness week event. Discussion was had around a prize that can be given away for a putting contest. Board discussed doing a 9-hole with cart certificate.
  - MAHHC has also asked if we would discount 10-play cards for them to purchase that they then give to employees as gifts. Need to discuss in the future corporate cards vs personal cards. The board discussed the options of what could be done in fairness to offer. Discussion was had that because of the funds and deals being made and the promotion through their staff wellness program that a vote could be had to discount.
- Claremont Toyota: Art opened discussion, not yet approved, with Claremont Toyota about sponsoring the carts on the course. R. White detailed that Crown Point had a similar deal with a dealership and went over what she remembered. Was discussed that we need a good formal policy in the future for these things to offer more. Treat as a regular sponsorship as of right now, similar to what is already in place, though this is more prominent, so more value in it.
- Remaining Tee Markers- Last two with funds still owed promised to get by the end of the week, if not, there were offers from other businesses that would want to provide sponsorship.
- Art noted that when Jason Wood was President, he established a good summer meeting schedule format to keep board best up to date. This involved having two meetings a month, the first being a more regular business, which is always a long meeting, but keeping the second meeting to no more than an hour for updates. The board discussed that this was a good practice to keep up with.

B. Hingston motioned to approve the President's report with R. Hingston seconding.

**VOTE:** B. Hingston motioned to approve the deal with MAHHC in amount of \$3,000, with R. Hingston seconding. Motion passed.

**VOTE:** B. Hingston motioned to approve the sale of 5 10-play cards at a 20% discounted rate to MAHHC with R. Hingston seconding. Motion passed.

New Business:

- Club House rental- Inquiry about renting the Clubhouse on August 12th for a surprise party. R. Hingston noted that Saturday's are difficult because of prime time.
- Bob would like to do a memorial in the club for Maxine Griswold, who passed away yesterday, so long as the family would be accepting of it.
- The board wanted to include with the meeting minutes a formal appreciation for Maxine Griswold. Maxine was a well-known and loved member of the JPL family for over 28 years. Maxine worked in the clubhouse greeting everyone with a smile, and sometimes a good joke, providing loving service to those who came to the club, members and non-members alike. Everyone who had golfed at JPL over the past decades knew Maxine and had fond memories of their interactions with her; she was truly a treasure to the course. The JPL Board sends their deepest condolences and sympathies to her family.

Next meeting will be held on May 15, 2023 at 6:30pm at the club.

**Meeting Adjourned** B. Hingston at 7:45pm with R. Hingston seconding.