

**John P Larkin Country Club**  
**Board of Directors Meeting Minutes**  
**June 12, 2023 at 6:00pm**

**Present:** A. Keating, R. Hingston, B. Hingston, B. Taft, R. White, C. Laflamme, T. Rowe.

**Call to Order:** A. Keating called the meeting to order at 6:00pm.

**Approval of Minutes 06/12/2023:** R. Hingston motioned to approve the minutes from May 15, 2023 with B. Hingston seconding. Motion passed.

**Grounds Update from Cody:**

- Dropped the cut height on greens, mowing and rolling greens every other day. Jim Taft is letting the course borrow his gator to do some greens work next week. Working on tee repair.
- New to JPLCC fairway mowers coming the following day. Will need a rough mower next year, can limp the current one through the rest of the year, roughly \$5k+ to replace.
- Hiring Needs: Well off with staff at the moment except when equipment fails which puts the crew behind. Equipment failures are hard since there are no backup machines. B. Hingston said that the new hire Ryan Connolly is doing a great job.

**Clubhouse Report with Trent:**

- Cart Maintenance Update: Only two club owned carts are in the shed for repairs at the moment, haven't had a breakdown in a while; one cart has been broken down repeatedly and keeps getting fixed.
- Unpaid/Unused Carts in Sheds: 38 carts per the member database that are valid/paid for in the shed. 4 carts are in the member sheds that have not been paid for. Need to make a decision on what to do with them. Trent feels fee should be paid or move the carts out of the sheds, unfortunate, but need to have available space, not fair to those that have paid their usage for the space. A. Keating offered to make contact with those who have not paid to see what their plan is, just open the conversation.
- Upcoming Events: Member-Member tournament happening this Sunday, 27 Holes, 2 spots left for a women's team, can alternate with a men's team if needed. Member-Guest will be July 8-9. State Day will be held here on the 11th. B. Taft has organized volunteers to assist Cody with the course. Trent has been talking with the Sports Committee a lot to take care of course tournaments, going very well.
- Summer help is going well. Will need someone at the end of summer when the workers go back to school.

**Treasurer's Report:**

- Accounting Transition: Going as well as can be expected given the crossover difficulties, hasn't been easy, but to be expected. R. White and S. Ewald have helped with the transition. Quickbooks support has been useful as well. Direct deposits for staff payroll will happen starting next week.. Quickbooks takes care of payroll taxes automatically for State and Fed, very good to use system so far. Chart of Accounts needs some clean-up work, some condensing will be good and will help members better understand at the final meeting. Next step in the project will be putting in the expenses from the beginning of the year that were never input.
- Balances: Operating- \$47,984.19; Sustaining Members- \$6,903.44; Capital \$6,246.32.
- Paying for the mowers: B. Hingston suggests splitting half from Capital and half from Operating. R. Hingston noted things like this is what Capital Account is for. Will vote at the end of the meeting.

B. Taft motioned to approve the Treasurer's report with R. Hingston seconding. Motion Passed.

**1st VP Club Report:**

- Everything is going well with employees, have been doing a good job so far, little to no issues have arisen.
- Sports Committee Update: Have been all over the Member-Member tournament, they have been doing a great job in getting the tournament coordinated without much need and have already been working on Member-Guest.
- R. Hingston met with the legion for their tournament, which will be Sunday, September 17th, at around 10am. Believes that it will be a repetitive tournament, but would not be in September next year as the main group it is for has too many events booked in that month.
- R. Hingston will start setting up for Ladies League in the coming week.

- JPLCC was invited to the Upper Valley Challenge match to send a group of 4 members to represent the course. \$300 fee to send a team, B. Hingston inquired whether the club should pay the entry fee as they are going to be representing the course. This year the Men's League picked some players out of League to play, in future years maybe do an incentive or playoff to play. Board agrees to pay the fee to have a JPLCC team.

B. Hingston motioned to approve the Clubhouse Report with B. Taft seconding. Motion Passed.

#### **Superintendent:**

- Cody especially and all other employees doing a great job.
- Equipment failures are normal and will happen, but working through them well so far.
- B. Taft wants to have a review with Cody coming up within the month. Will give a better opportunity to talk about how things are going so far into the season.
- A. Keating and B. Taft going to bring a plan to the board about bunkers, to start in the fall, will rely on Cody's preference on what order to repair in.
- The mowers coming from Dartmouth will be coming before the sale and believes the course is getting a good deal.
- B. Taft trying to work a deal to sell off the broken down fairway mower. Need to figure out what it would be worth, had new parts put on this year, so that makes it worth a little more, even though the machine isn't worth much. B. Taft will work on making that deal. Will take the sales from the old mower and place into the Capital Account.
- Thoughts in future for the Board would be to think about setting guidelines for employee personal belongings and what can and can't be stored in cart sheds by all who use. Had issues in the past that should be addressed to prevent any future Boards or the course from dealing with again.

B. Hingston motioned to approve with R. Hingston seconding. Motion Passed.

#### **Communications:**

- Alumni Tournament Review: Riley noted the tournament was a great success on Alumni's end. Many members and non-members played, many returning regular tournament goers and few new faces. Ended up with 15 teams and an exciting 3 team shootout for 1,2,3 Place. Was fantastic to have the member help and especially Trent's, for getting going in the morning, very little to worry about. On the outside view, the tournament was handled very well by the club for what was needed.
- Web/Social Needs: Again, if anyone has suggestions or things to add to the site let Riley know. Trent does a great job of regular social media posts on both Instagram and Facebook and has put up signs in the club for people to follow the club on social media. Noticed a couple people have been tagging the course on Facebook when they are there and/or "checking in" which is great free advertising.

B. Hingston motioned to approve with B. Taft seconding. Motion Passed

#### **Presidents Report**

- Tee Markers Update: One Cart shack for sponsorship. All in except number 1, Frazer's unable to get artwork to have the first tee marker. A. Keating would like to offer it to MAHHC as a thank you for the partnership with the course. Dr. Joe Perras, the hospital CEO is leaving, he was integral to the working relationship, but has made good contacts there that the business should continue. Board in agreement that it would be a good plan to give the hospital.
- MAHHC asked on the 29th for the course to go to Dr. Perras's retirement/departure party. Bob and Art will attend.

B. Taft motioned to approve the President's Report with B. Hingston seconding. Motion Passed.

#### **New Business:**

R. Hingston came up with a plan to buy a new Kubota for a Rough Mower a few years ago. The Club always has had to buy used machines and they don't last long. Should look into a new machine that can finance if we can afford it and not worry about contact breakdowns. Board agreed to have R. Hingston get some numbers to bring back to the Board.

Next Meeting Monday, July 17th 6pm.

**Meeting Adjourned** R. White motioned to adjourn at 7:40pm with R. Hingston seconding.