

John P Larkin Country Club
Board of Directors Meeting Minutes
June 26, 2023 at 6:00pm

Present: A. Keating, R. Hingston, B. Hingston, B. Taft, R. White, C. Laflamme, T. Rowe.

Call to Order: A. Keating called the meeting to order at 6:00pm.

Approval of Minutes 06/12/2023: B. Hingston motioned to approve the minutes from June 12, 2023 with R. Hingston seconding. Motion passed.

Grounds Update from Cody per Bo:

- Upcoming Tournament Need: Ryan Connolly will be away for Member-Guest Tournament. Chris Stearns will be available Friday and Bo will be here over the weekend. Crew will try to get as much done as possible on Friday.
- Minor issue of hydraulic leak with one of the fairway mowers, has been sitting so not unexpected.
- Purchased the used Polaris gator to assist with grounds work, should be a good asset for daily usage. Bo's thoughts are that the club should slow down on purchasing more equipment at the time being, which should be a 100% need at this point. Have had to make some big purchases lately very quickly.
- Bo is still working on a deal to sell the used fairway mower, close to finding an agreement for sale. Will be good to try to get around \$2,000 from it to recoup funds that had to be put into the machine before

Clubhouse Report with Trent:

- Upcoming Tournament Needs: Work has been started on the member-guest. Trent in communications with the sports committee, Trent just making sure everything is in place for them and their needs for the day. Saturday dinner still needs to be figured out. Saturday dinner will be by sign-up only to help with upfront costs, this will be during the Auction in the evening.
- Will need to look for staff when the summer help goes back to school, will need coverage for Sept/Oct.
- Carts are better, one still in shop for maintenance. One cart has been severely damaged, but no one knows how it happened, which may not be able to be repaired as the frame is damaged. It is one of the older Yamahas, in a state where it may be better to part out to assist the other Yamahas in the fleet that need repairs

Treasurer's Report:

- Bank Balances: Operating \$40,125.85; Sustaining Members \$7,104.01; Capital \$1,746.76
- Quickbooks Status Update: Bob had a conversation with an Accounting Firm in the Upper Valley regarding the financials. They have several people very familiar with Quickbooks to take on the taxes for the Club. The firm would like electronic tax returns if available for 2021/2022. They would like past years tax returns to look at- Art will reach out to Rockwood Agency to get those. They are happy to take on the tax returns and help Bob input the Expense data into Quickbooks. Bob feels very comfortable with this firm going forward with annual income taxes. Company asked about the POS system, Bob filled them in that it has to manual input, it does not talk to Quickbooks.

R. White motioned to approve the Treasurer's report with B. Taft seconding. Motion Passed.

1st VP Club Report:

- New mower purchase proposal: 72" decks are limited in supply. Rough quotes: Pinnacleview: \$26,500; Townline: \$26,900. Someone on the board would have to co-sign on the loan along with the business. Still waiting on a quote from Joe's equipment, they are an Exmark dealer versus Kubota.
- Bob used the school's zero-turn mower today to mow and other members showed up as well to assist with the rough mowing to get the club through.
- Tournament participation: Ladies have been asking if they can play in the Member-Guest. Difficult to navigate the conversations, there are men's tournaments and women's tournaments, in equal standing. Board had a lengthy discussion regarding keeping the equality of members and tournaments and what that looks like overall in regards to tournaments.

B. Hingston motioned to approve the Clubhouse Report with B. Taft seconding. Motion Passed.

Superintendent:

- Employment Review Update: Bo will have a review with Cody in the morning. Bo has a review sheet filled out; the board discussed having Cody do self-review as well to compare and talk about how he feels things are going so far into the season.
- Maintenance Records Status: Log set up, need the new equipment, carts, mowers, etc added into the book. Has the maintenance records, machine records, etc to create a master sheet for each piece of equipment that the course has in its possession.
- Everything is going well with the course itself, minus equipment issues. Have been aerating greens, some issues to prevent them all from being done. Want to keep everything in top shape as the next tournament is a big one. 8 green is having some issues from the heavy amount of rain lately, which can lead to issues with mold on that green, so it is being watched heavily to prevent any damage, Cody may need to top-dress to soak up some moisture.
- Ryan doing well coming on, Cody working on getting him on more tasks around the course and learning more jobs and processes. They are working well together on the course, training is always hard as staff is so limited as it is. May be good to look at just bringing in someone to do some weekend help, like trash, divot repair, etc.

R. Hingston motioned to approve with B. Hingston seconding. Motion Passed.

Communications:

- Autumn Moon Festival is coming up in the Fall, the club received a sponsorship letter request. Will discuss further next meeting, whether donation versus sponsoring an activity.

B. Hingston motioned to approve with B. Taft seconding. Motion Passed

Presidents Report

- Hospital event is on Wednesday for CEO, Dr. Perras, going away party, Art and Bob will attend. MAHHC employees are starting to use their benefit of the golf play that the hospital paid for.
- Carts left unpaid in the shed: Tate has offered his cart to Cody for personal use. Steve Landon knows the cart is here, son plays every now and then, he is willing to sell if someone wants, spends most of his summer in Maine and happy to remove next time in town. TC hasn't been taking his cart out as it may need repairs. Dan Martin is injured and can not play at the moment, so hasn't played. Will discuss further at the next meeting. People would like to be in the right hand shed and unpaid carts are in there.

R. Hingston motioned to approve the President's Report with B. Taft seconding. Motion Passed.

Next Meeting Monday, July 17th at 6pm.

Meeting Adjourned R. White motioned to adjourn at 7:40pm with B. Hingston seconding.