

**John P Larkin Country Club
Board of Directors Meeting Minutes
July 17, 2023 at 6:00pm**

Present: R. Hingston, B. Hingston, B. Taft, R. White, T. Lowe; A. Keating absent.

Call to Order: R. Hingston called the meeting to order at 6:01pm.

Approval of Minutes 06/26/2023: B. Taft motioned to approve the minutes from June 12, 2023 with B. Hingston seconding. Motion passed.

Grounds Update from Cody via Bo:

- Flash and Ryan Connolly currently on vacation on grounds crew.
- Disease damage on 2,3, & 6. Doing everything that they can to remediate, but will be a while, due to the weather
- Grass mowing a lot, rough mower working, backup fairway mower waiting on parts, weekend help needed for bunkers and weed whacking. Height of cuts back up due to disease, will be back down before club championship.
- Discussed aeration right after Club Championship, possibly needle-tyne the bad greens before that; need new battery for the polaris beforehand to top-dress at the same time.

B. Hingston motioned to approve Cody's report with R. White seconding.

Clubhouse Report with Trent:

- 23 uses of the Hospital partnership rounds. Town has 4.5 10-play cards left.
- Getting a quote for gutters for the course from Nevin Niboli- taking measurements and seeing what it would take, would likely help with water leakage issues in mens room and foundation.
- Member-Guest was very successful, and the course had good turnout. The Mixed Member-Guest is this weekend, not a lot of sign-ups so far, will have to cancel if not full. Ladies Invitational- Trent went to area courses to give information and try to get other courses involved.
- Been very busy, rain hasn't hurt us here as much as other courses that got severe damage and flooding.
- Summer help leaving soon, will need to put a post out to try to get some help.

B. Hingston motioned to approve Trent's report with B. Taft seconding.

Treasurer's Report:

- Bank Balances: Operating \$45,487.72; Sustaining Members \$7,404.61; Capital \$2,746.94
 - Payroll will be around \$8k, a lot of credit card tips to pay out because of Member-Guest
 - Rain is hurting profit margins, 3 weekend dates that we couldn't even open due to the weather.
 - The month of June had good sales despite the weather, around 500 greens fees, over \$1,400 in merchandise, ~\$1,800 snacks, and cart rentals are up from previous years. There are a lot of Greens Fees coming in, which is wonderful.
- Quickbooks Status: Gordy Harlow has helped Bob with the transfer from POS to the Cloud system. Bigger discussion is what we are going to do with the POS system, how to get it to talk better.
- Looking at last year compared to this one in a good place, we need to start watching the accounts but it will slow down. Already things need to be need vs want in regards to spending.
- Sustaining Member Payout: Agreed that Bob Clark, as a sustaining member, would be paid off. His amount owed is \$8,500, may need to contribute \$900 from the Operating account to pay off by the voted July 31st payoff timeline.
- Line of Credit of Mascoma needs to be renewed by the end of the month, P&L Statement, Tax Return, and paperwork needs to be submitted and signed. Will take a vote at the end of the meeting.
- Revolving Loan fund still active, currently at ~\$38,000 for carts. Club has been approved by Kubota Credit for the purchase of a new mower.

B. Taft motioned to approve the Treasurer's report with R. White seconding. Motion Passed.

1st VP Club Report:

- Mower Project Status: Have been approved for financing. First in line to get the next 72" deck machine available..
- Member-Guest: Very smooth, got lucky with the weather. Food was awesome, the course had a lot leftover; the next year there will be enough for the next day. May not need to have Sunday extra food, have enough rollover, need to look at it for next year. Staff did a great job.

R. White motioned to approve the Club Report with B. Taft seconding. Motion Passed.

Superintendent:

- Cody Review: Went well, didn't have a lot of feedback, comparisons of self vs Bo's were similar.
- Maintenance Log Update: Cody is now totally responsible for these. Would like to have Cody report on them at upcoming meetings.
- Been in communication a lot with Cody on disease with all the rain, working on how to best combat and keep at bay.
- Member-Guest great on the grounds side of things. Only one issue with the roller breaking down for a late start.

B. Taft motioned to approve with R. White seconding. Motion Passed.

Communications:

- Autumn Moon Donation: Portable Mini golf pricing \$800 for 18 holes, \$1,100 for 36. Discussion of club sponsoring/manning the activity for involvement at the festival. Before September 1 would be ideal to make a decision to sponsor. Hopefully the club could borrow the fairgrounds sign to use for the logo.

B. Hingston motioned to approve with B. Taft seconding. Motion Passed

New Business:

- Course rented August 12th for a private party, do a separate section for the back deck and back of clubhouse-going to pay \$150 for the rental, will possibly do some golf as well.

VOTES:

- B. Taft motioned to move the roughly \$900 difference from the Operations Account to the Sustaining member account to pay off Bob Clark's loan in the amount of \$8,500, with a check dated August 1, 2023 with R. Hingston seconding. All present Board Members voted in favor. Motion passed.
- R. Hingston motioned to renew the Line of Credit with Mascoma Bank in the amount of \$75,000 for the next calendar year to expire on July 31, 2024 with B. Hingston seconding. All present Board Members voted in favor. Motion passed.

R. Hingston adjourned the normal portion of the meeting and moved into Executive Session to discuss staff relations at 7:01pm.

Executive Session ended at 7:40pm. Meeting adjourned.