

**John P Larkin Country Club
Board of Directors Meeting Minutes
August 22, 2023 at 6:00pm**

Present: A. Keating, R. Hingston, B. Hingston, B. Taft, R. White, C. LaFlamme, T. Lowe.

Call to Order: A. Keating called the meeting to order at 6:00pm.

Approval of Minutes 08/02/2023: B. Hingston motioned to approve the minutes from August 2, 2023 with B. Taft seconding. Motion passed.

Grounds Update from Cody:

- Grounds Update: A lot of disease spots have been getting better, still trying to work on those to get all cleared up.
- Tuesday the 29th will aerate the greens for the fall.
- Nick Burnham has been working around 16 hours a week doing mowing, bunkers, etc.
- Hill from 8 green to 9th tee box, accident with cart going over the hill by the tee marker. Driver error likely the cause, driver very lucky to have not gone further over. Railroad ties behind maintenance shed, can look into fixing that area to make a guardrail of sorts to hopefully prevent it from happening again. Likely other areas that could use as well.
- Personnel: Good staff going right now, should be well off through the end of the year. At some point club will need to cut back a couple guys going into the end of the year once it gets colder and mowing slows down.

Clubhouse Report from Trent by Ryan:

- Hospital/Town of Windsor Use Counts: Trent will get an updated count on the hospital
- Discussion was had about the remaining carts and how to try to track down the fees.
- Unpaid Cart Shed Carts: No further payments have been paid on the carts remaining in the cart shed unpaid.
- Tournament/League Updates: Men's League 10-week regular competitive season is over, will play the "fun" league that is open to all men on Thursday evening through the end of the season. The Club Championship has been great so far, have one last weekend this coming weekend. Summer shootout went well.
- Gutter Project: Parts aren't lining up correctly that were purchased. Nevin Niboli is doing the project, doesn't want to just make them work, would like to get everything correct to do, doesn't want to give us a bad product. Trent will get back in touch with him on getting the product correctly and how best to compensate for Nevin's work, he had asked for a membership in exchange for the work.

Treasurer's Report:

- Bank Balances: Operating \$45,836.99; Sustaining Members \$405.24; Capital \$3,947.21
- Financial Status
 - Revolving Loan Fund balance down to \$38,561.63
 - We are up Greens Fees, Cart Rentals, and Bar from last year.
 - Bob expressed how great the new Quickbooks program has been for the accounting and payroll.
- Covid Relief Fund (ERTC): The course meets criteria for economic relief dating back to the pandemic due to the losses and extra expenses that were incurred during that time. Bob and Art will continue working on this, it doesn't cost anything to pursue the funds.

B. Taft motioned to approve the Treasurer's report with R. Hingston seconding. Motion Passed.

A. Keating paused the regular agenda to allow for Public Comments.

Public Comments: Member Joel Waters measured the sandtraps roughly, for the work needed on the bunker repairs. 15 tons per 1,000 square feet, will need around 202 tons to do the full project. Had two samples of sand for the board to review. Golf course sand allows 3/16th shard, mound sand 4/16th, and concrete sand 5/16th. B. Taft noted that there would need to be an undersheet for the bunkers for weed prevention etc. J. Waters' quote came out a bit over \$6,000, Fosters, for the golf course sand, would be around \$10,000+, this doesn't include trucking, labor, and the sheeting layer underneath.

1st VP Club Report:

- Clubhouse needs: Doesn't know of any at the moment. Going well with personnel for the fall, have two new employees that came in to work some hours, Charlene and Josh.
- POS/Club Management Software Discussion for Future: Ryan talked with Teesnap and has a meeting scheduled with ForeUp. Really liked Teesnap, functionality would work really well, but does still want to entertain the other company just for comparables. Teesnap is club based and works seamlessly with Quickbooks so no manual integration would be needed anymore. Getting a software like this would be a huge step forward for the club on the user side and on the backend for workers and accounting. Ryan will continue to work on connecting with both companies and seeing which one would be the best fit for the course.

B. Taft motioned to approve the Treasurer's report with B. Hingston seconding. Motion Passed.

Superintendent:

- Maintenance Logs: Logs are good and have been staying updated by Cody.
- Bunkers: R. Hingston has spoken with concerned members about the bunkers and the project scope. B. Taft spoke to the board about the sand options and how to best approach to repair in the best way possible. The board had a lengthy discussion on the sand quality versus the cost. Will keep discussing this, B. Taft will bring a couple financial proposals to the next meeting to decide on to get the project going.

R. Hingston motioned to approve the Superintendent report with B. Hingston seconding. Motion Passed

Communications:

- R. White read a thank you letter sent in by Bob Clark thanking the Board for the repayment of the Sustaining Member Loan he granted the course.
- Autumn Moon- B. Taft will man the Mini Golf booth. Take the Fairgrounds sign to put up at the mini golf.
- Trunk or Treat at the course.

B. Hingston motioned to approve the communications report with B. Taft seconding. Motion Passed.

President's Report

- Annual Meeting Preparation: Each Board member will need to give a 5 ish minute update. Meeting needs to be before November 1st.
- Annual Meeting to be held October 17th at 6:00pm.
- Art looking at raising money to pay for cart path total repair which would cost around \$45,000+.

B. Taft motioned to approve the President's Report with B. Hingston seconding. Motion Passed.

New Business: Memberships

- R. Hingston proposes no increase for the memberships. Discussion was had around increases in price and removing the club paying the taxes on all the memberships if we keep the prices the same. Area courses are upping their prices.
- B. Hingston motioned to keep early bird special, membership rates will be remaining the same, but will no longer be inclusive of Vermont Tax with R. Hingston seconding. Motion passed unanimously.

The next meeting will be held at the JPLCC Clubhouse on September 5th, 2023 at 6:00pm.

Next meeting discussion items business seats up for board and terms.

Adjourn: B. Hingston motioned to adjourn with B. Taft seconding at 8:06pm.