

**John P Larkin Country Club
Board of Directors Meeting Minutes
September 5, 2023 at 6:00pm**

Present: A. Keating, B. Hingston, B. Taft, R. White, T. Lowe; R. Hingston & C. Laflamme absent.

Call to Order: A. Keating called the meeting to order at 5:57pm.

Approval of Minutes 08/22/2023: B. Hingston motioned to approve the minutes from August 2, 2023 with B. Taft seconding. Motion passed.

Public Comments: Don Vesper stated to the Board how impressive of a job Trent has done for the course; the Board was appreciative hearing.

Clubhouse Report from Trent:

- Hospital/Town of Windsor Use Counts: MAHHC 32 9-hole rounds, 1 18-hole round, and 8 cart uses.
- Cart sheds will be all taken care of, he is working on and will get done.
- Tournaments coming up, but outside tournaments that are well taken care of.
- Personnel Needs: Charlene is finishing full time job and then will be here for the full month of October. Would like to have one more person help in the clubhouse.
- Gutter project: ongoing, waiting for Nevin to have time in schedule to return and change out materials and do. Board would like to get going and done before winter.

Grounds Update from Cody via Bo:

- Personnel Needs: More than enough help for the time of year, which is good.
- Been a week since coring and top dressing the greens. Greens are healing nicely and it definitely helped the disease, but the disease may linger through next spring. Sprayed today with fungicide. Temp on 8 still, may open at the end of the week, but others ok for now. Next year may need to aerate and top-dress at the beginning of the season as well to help heal fully from disease. Raising the height of cuts and seeded 8 as well.
- Looking at clearing some trees in the fall behind 8 green.
- Thinking about resodding the back of 8 green in the future, but a potential spring project.

Treasurer's Report:

- Bank Balances: Operating \$48,847.13; Sustaining Members \$605.24; Capital \$5,803.07
 - Revolving Loan Fund and Kubota mower payments will be due throughout winter and will be an expense. Will also have a winter water payment which is a big chunk as well.
- Financial format for Annual Meeting: Accounting firm is working on getting everything input and up to date. Will be able to have a report to generate that will look a little different than in past years, but hopefully easier to understand. By October 1st should be fully up to date. A. Keating noted it would be helpful for the annual meeting report to have some of last year's comparables on the same sheet for the meeting.
- Randy wants to get done first of October which will help with payroll.

R. White motioned to approve the Treasurer's report with B. Taft seconding. Motion Passed.

1st VP Club Report:

- POS/Club Management Software Discussion for Future: Ryan had a meeting with Teesnap, has a demo meeting with Fore-Up Friday or Monday to compare the two programs. Looking at a \$6k cost likely, but is a necessary investment for the future of the course.

B. Taft motioned to approve the Treasurer's report with B. Hingston seconding. Motion Passed.

Superintendent:

- Equipment Logs: Do a separate binder for carts similar to the grounds equipment. Would like to have detailed logs in order to track the carts, especially in regards to knowing which ones have the most issues and need offloads.

- Bunkers recommendation: Looking at pricing out the main greens bunkers and then one with just the fairways. Critical ones proposing front of #1 green, back of #2, front left and right of #6, front and left of #7; totalling ~4,277 square feet of bunkers at ~3K in sand, liners would be around \$2,892.92, 4 rolls at \$723.24 to cover 4,480 sq ft. Equipment rental of a mini excavator at \$290 per day, hopefully one day use. Total cost would be \$6,182.92. Liner price will need to increase as they will need to be cut to fit greens shapes, so purchase price on that would be more. This would be using the proper golf course sand as well. Good budget to think of is ~\$1,000 per bunker. Has a professional coming out this week to go over the bunkers as well.
 - Officially vote at the next meeting.
- Bob spoke to the board, 2010 Toro 3500, \$7k, 1900 hours on it, located in Mass. Doug Daniels has been talking to Bob about it. It would eliminate hand mowing on the course. Board discussed and thought it is a great want, but not necessarily a need, big amount going towards winter. Look at for the future prioritizing budget and needs in the clubhouse and grounds for spending.

Communications:

- New membership forms are out for the Free for Fall new member and returning member discounted rates. Trent has been pushing in the clubhouse for people to take advantage of the deal.
- AMF- Will need a group of volunteers to man the Mini Golf activity. Trent will ask members to volunteer as well.

B. Hingston motioned to approve the Superintendent report with B. Taft seconding. Motion Passed.

President's Report

- Art has a conversation with the hospital in the morning to ask for financial help with the golf cart paths project. Getting quotes for each path to be able to work off.
- 603 Paving waiting for a quote.

R. White motioned to approve the Superintendent report with B. Taft seconding. Motion Passed.

The next meeting will be held at the JPLCC Clubhouse on September 27th, 2023 at 6:00pm.

Next meeting discussion items seats up for board and term limits.

Adjourn: R. White motioned to adjourn with B. Taft seconding at 7:29pm.